



Flagstaff Convention & Visitors Bureau  
**2010 CALENDAR OF EVENTS**  
 Spring/Summer Edition April-September 2010

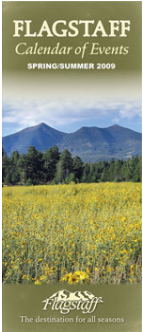
**For Office Use Only**

Website \_\_\_\_\_

Word Doc. \_\_\_\_\_

Initials \_\_\_\_\_

**CALENDAR OF EVENTS SUBMISSION FORM** *(Please fill all applicable boxes).*



The Flagstaff Convention and Visitors Bureau have begun production on the 2010 Spring/Summer Calendar of Events brochure featuring a six-month listing of tourism-related Flagstaff Happenings from April-September 2010.

**Don't miss out on this FREE listing!**

1.) Approximately 10,000 printed Calendar of Events are distributed free of charge to visitors throughout Northern Arizona and the Phoenix metro area.

2.) In addition to the printed Calendar of Events, your listing will be included in the online calendar, [flagstaffarizona.org](http://flagstaffarizona.org).

3.) Finally, your event listings may be included in weekly installment(s) of **Flagstaff Happenings**, a locally printed and distributed flyer, and **My Flagstaff**, an online newsletter emailed to more than 2900 opt-in participants a week.



Brochures are printed on recycled paper using a soy-based environmentally-friendly ink.

**DEADLINE FOR SUBMISSIONS:**  
**February 5, 2010**

Date of Event: *(e.g.: day(s)/ongoing/first Fridays of the month, etc.)*

Name of Event, Activity or Performance:

Location of Event:

Event Description *(Please limit to 25 words or less):*

Time of Event:

Event Phone Number:

Alternate Phone Number:

1-800 Phone number:

Event Website *(for more information):*

Admission Charge(s) *(if any):*

Age Limit(s) *(if any):*

Address of Event:

**This form must be returned to the Flagstaff Convention & Visitors Bureau by 2/5/10.**

**TO:** Carrie Nelson c/o Calendar of Events  
 Flagstaff Convention & Visitors Bureau  
 211 W. Aspen Avenue, Flagstaff, AZ 86001  
 (928) 779-7636, Fax (928) 556-1305  
 E-mail: [cnelson@flagstaffaz.gov](mailto:cnelson@flagstaffaz.gov)

**PLEASE NOTE:** CVB publications highlight Flagstaff events and activities, and should be tourism related and open to the public. The Flagstaff Convention & Visitors Bureau reserves the right to edit text if necessary and omit events from the calendar if they are not directly tourism-related. The information provided may be used in various publications and media throughout the year. The organization submitting this event is responsible for the accuracy of the entry, and is fully responsible for alerting the CVB to any updates and/or changes as soon as possible for any alteration.

**Contact Information:** This will not be published in the printed calendar but will be used by administration only. Please include the event contact person, e-mail address and mailing address.

Contact Person:

Phone:

Fax:

Mailing address:

Email:

Sign and Print your Name (and Title)

Approval

Date

Submit